

ST. ANNE PARISH CENTRE, PETERBOROUGH, ON
RENTAL AGREEMENT WITH LIABILITY COVERAGE

Between Parish of St. Anne, in the County of Peterborough on behalf of The Roman Catholic Episcopal Corporation for the Diocese of Peterborough in Canada and

(Lessee)

(Name of Organizer)

(Name of Organization, if Applicable)

Mailing Address

Phone

Email

The above-named organization and/or person agrees to rent from St Anne Parish, 859 Barnardo Avenue, Peterborough, On, K9H 5W2,

For The Purpose(s) of: _____

In the A or B Room between the Hours of _____ on _____
(TIME) (DATE)

CONDITIONS OF RENTAL AGREEMENT WITH LIABILITY COVERAGE

1. Rental Rate for Parishioners Without Bar \$200 or Non-Parishioners Without Bar \$300
2. Additional Payment if you need BAR: **1-25 People \$135, 26 - 100 People \$216, 101- 140 People \$270**
3. No gambling is permitted - rented areas are subject to supervision during rental period.
4. Rented areas are to be vacated and left in the same condition prior to rental. \$100.00 deposit is required and will be returned if the hall is left in a satisfactory condition following an inspection.
5. Restitution for any damage to St. Anne parish Centre (facilities or any rental equipment to include appliances, tables, chairs, dinnerware, cutlery etc.) is the responsibility of the Lessee.
6. No confetti or similar substance will be used in or around the premises if used a fine will be charged to the Lessee.
7. Decorations: pictures, tacks, tape, nails etc. are not allowed on walls or ceiling, If used damages will be charged to the Lessee.
8. All candles must be enclosed or contained in glass (fire code) candelabrum, single candle sticks or open flames of any kind are not allowed. (fire code)
9. The purchase and sale of alcohol shall be the sole responsibility of the St. Anne Knights of Columbus council. Bar prices are **Alcohol/Beer \$4.50 & Pop/Water/Juice \$1.00**
10. No alcohol is to be taken outside the hall at any time, and no alcohol will be allowed into the premises, which is a violation of the liquor provincial laws.
11. Any alcohol to be used as prizes or raffles is to be given to the bartender until the end of the function.
12. Certificate of Insurance will be obtained by the parish, naming "St. Anne Parish Centre and St. Anne Knights of Columbus Council" (if alcohol involved).
13. All persons are to vacate the premises no later than 1: 00 am
14. Payment due upon signing of contract (or) prior to key pick up. Make cheque to St. Anne Parish

D J MUSIC: _____ BAR HRS: _____

FOOD CATERER: _____ #OF TABLES _____ CHAIRS _____

HALL RENTAL PAID \$ _____ DATE _____ BALANCE \$ _____

SIGNED ON BEHALF LESSEE

DATE SIGNED

PASTOR ON BEHALF OF ST.ANNE PARISH

NOTE: TWO COPIES, ORIGINAL TO THE LESSEE, COPY TO THE ST.ANNE PARISH.